# MINT PAYMENTS LIMITED

### ACN 122 043 029

# NOTICE OF ANNUAL GENERALMEETING

Notice is hereby given that the Annual General Meeting of Mint Payments Limited (*Company*) will be held at the Royal Automobile Club of Australia, 89 Macquarie Street, Sydney NSW 2000 on Thursday, 23 November 2017 at 3:00 pm.

### **BUSINESS**

### A. ACCOUNTS AND REPORTS:

To table the financial report of the Company and the related reports of the Directors and auditors for the year ended 30 June 2017 and to provide members with the opportunity to raise any issues or ask any questions generally of the Directors.

### B. RESOLUTIONS:

Resolution 1 will be proposed as a non-binding resolution. Resolutions 2 and 3 will be proposed as ordinary resolutions.

# 1. Adoption of Remuneration Report

'That for the purposes of section 250R(2) of the Corporations Act 2001 (**the Corporations Act**) and for all other purposes, the Remuneration Report set out in the Annual Report of the Company for the financial year ended 30 June 2017 be adopted.'

# **Voting Exclusion**

A vote on Resolution 1 must not be cast by or on behalf of either of the following persons:

- (a) a member of the Key Management Personnel (as defined below) details of whose remuneration are included in the remuneration report; or
- (b) a Closely Related Party (as defined below) of such a member.

However, a person described above may cast a vote on the resolution if:

- (c) the person does so as a proxy appointed by writing that specifies how the proxy is to vote on the proposed resolution; and
- (d) the vote is not cast on behalf of a person described in subparagraphs (a) or (b) above.

**Key Management Personnel** has the same meaning as in the accounting standards and includes those persons with the authority and responsibility for planning, directing and

controlling the activities of the Company (whether directly or indirectly) and includes any Director of the Company.

Closely Related Party of a member of the Key Management Personnel means:

a spouse or child of the member; or

a child of the member's spouse; or

a dependent of the member or of the member's spouse; or

anyone else who is one of the member's family and may be expected to influence the

member, or be influenced by the member in the member's dealings with the entity; or

member, or be influenced by the member, in the member's dealings with the entity; or

a company the member controls; or

a person prescribed by the Corporations Regulations 2011 (Cth).

2. Re-election of Mr Andrew Teoh

'That Mr Andrew Teoh, a Director retiring by rotation in accordance with Rule 15.5(a) of the Company's Constitution and being eligible and having signified his candidature for the Office, be and is hereby re-elected a Director of the Company.'

3. Appointment of Auditor

'That, for the purposes of section 327B(1)(b) of the Corporations Act and for all other purposes, Pitcher Partners Sydney (ABN 35 415 759 892) having been nominated and consented to act, be appointed as auditor of the Company on and from the conclusion of this Annual General Meeting."

By Order of the Board

David Onyong

**David Owyong** 

Company Secretary

Dated: 20 October 2017

### **EXPLANATORY NOTES**

These Explanatory Notes form part of the Notice of Annual General Meeting dated 20 October 2017 and should be read in conjunction with that Notice as these Explanatory Notes contain important information on the proposed Resolutions.

### A. ACCOUNTS AND REPORTS:

The financial report, directors' report and auditor's report for the Company for the year ended 30 June 2017 will be tabled before the meeting. There is no requirement for shareholders to approve those reports, however, the Chairman will allow a reasonable opportunity for shareholders to ask questions or make comments about those reports and the management of the Company. Shareholders will also be given a reasonable opportunity to ask the auditor questions about the conduct of the audit and the preparation and content of the auditor's report.

### B. RESOLUTIONS:

### 1. RESOLUTION 1 – ADOPTION OF THE REMUNERATION REPORT

The Company is required to include in its Directors Report a detailed Remuneration Report relating to Directors' and Executives' remuneration. Section 300A of the Corporations Act sets out the information to be included in the Remuneration Report. A copy of the report appears in the Company's Annual Report for the year ended 30 June 2017.

Sections 249L(2) and 250R(2) of the Corporations Act require that a resolution that the Remuneration Report be adopted be put to a vote of shareholders at the Company's Annual General Meeting. The vote on this Resolution is advisory to the Company only and does not bind the Board.

Under Section 250SA of the Corporations Act, shareholders must be given a reasonable opportunity to ask questions about, or make comments on, the Remuneration Report. This is in addition to any questions or comments that shareholders may have in relation to the management of the Company.

# Application of the two strikes rule

The Corporations Act provides that if the Company's remuneration report receives a 'no' vote of 25% or more at two consecutive annual general meetings, a resolution must then be put to shareholders at the second annual general meeting as to whether another meeting should be held (within 90 days) at which all directors (other than the managing director) who were in office at the date of approval of the applicable remuneration report, must stand for re-election.

# Important notice regarding appointment of proxies in relation to Resolution 1

For the purposes of sections 250R(2) and 250BD(1) of the Corporations Act, a vote must not be cast (in any capacity) by or on behalf of the Company's Key Management Personnel (including the Directors), details of whose remuneration are included in the Remuneration Report or their closely related parties, whether as a shareholder or as a proxy except that a vote may be cast on Resolution 1 by a Key Management Personnel, or a closely related party of a Key Management Personnel, if the vote is cast as a proxy appointed in writing that specifies how the proxy is to vote on Resolution 1 and the vote is not cast on behalf of a Key Management Personnel or a closely related party of a Key Management Personnel.

If the Chairman of the Meeting is your proxy or is appointed as your proxy by default, and you do not direct your proxy how to vote in respect of Resolution 1 on the proxy form, you will be expressly authorising the Chairman of the Meeting to exercise your proxy even if Resolution 1 is connected directly or indirectly with the remuneration of Key Management Personnel.

The Chairman of the Meeting intends to vote undirected proxies in favour of Resolution 1.

### 2. RESOLUTION 2 – RE-ELECTION OF MR ANDREW TEOH

Rule 15.5(a) of the Constitution requires that a Director (except for the Managing Director) must retire from office and seek re-election by no later than the third annual general meeting following his or her appointment or election or 3 years, whichever is longer. Mr Andrew Teoh retires this year in accordance with this rule and is permitted to seek re-election.

Personal particulars of Mr Andrew Teoh are set out in the Board of Directors information included in the Company's 2017 Annual Report

The Board recommends to shareholders the re-election of Mr Andrew Teoh.

# 3. RESOLUTION 3 – APPOINMENT OF AUDITOR

Due to a restructuring of the Company's current auditor, Pitcher Partners, will be performing their audit services under a new partnership which has a new ABN. Currently, audit services are provided by Pitcher Partners (ABN 35 415 759 892).

Accordingly, Pitcher Partners has sought consent from the Australian Securities and Investments Commission (**ASIC**) to resign as auditor with effect from the date of the annual general meeting.

If ASIC does not provide its consent prior to the meeting, this resolution will not be put to the meeting.

A member of the Company has nominated Pitcher Partners Sydney (ABN 17 795 780 962) (**Pitcher Partners Sydney**) to be appointed auditor of Mint Payments Limited, and Pitcher Partners Sydney has consented to this appointment. Please refer to Annexure A for a copy of the nomination of Pitcher Partners Sydney as the auditor of the Company.

Pitcher Partners Sydney has provided its written consent to act as auditor of the Company.

The Company's Audit & Risk Management Committee as well as the Board of Directors, having considered the appointment of Pitcher Partners Sydney, recommended the Company appoints Pitcher Partners Sydney, as auditor of the company, subject to the approval of members at the annual general meeting.

The Board of Directors unanimously recommends that shareholders vote in favour of the appointment of Pitcher Partners as auditor of the Company.

**ANNEXURE A** 

### **PRIVATE & CONFIDENTIAL**

To: Mint Payments Limited

PO Box 336

**GLADESVILLE NSW 1675** 

RE: NOTICE OF NOMINATION OF AUDITOR IN ACCORDANCE WITH SECTION 328B OF THE CORPORATION ACT 2011 (Cth)

David Owyong of 101 Burlington Street, Crows Nest NSW 2065 being a member of Mint Payments Limited, nominates Pitcher Partners Sydney (ABN 17 795 780 962) (**Pitcher Partners Sydney**) of Level 22, MLC Centre, 19 Martin Place, Sydney NSW 2000 for appointment to the position of Auditor of the company at the next Annual General Meeting.

David Owyong consents to the provision of a copy of this notice to Pitcher Partners (ABN 35 415 759 892) and Pitcher Partners Sydney and the distribution of a copy of this notice of nomination as an annexure to the Notice of Meeting and Explanatory Memorandum for the 2017 Annual General Meeting of the Company as required by section 328B(3) of the Corporations Act 2001.

Date: 20 October 2017

David Cryping

Signature

**GENERAL NOTES** 

**Entitlement to Vote** 

The Company has determined in accordance with Part 7.11 of the Corporations Regulations that for the purpose of voting at the meeting, shares will be taken to be held by those persons recorded on

the Company's register as at 7.00 pm Australian Eastern Daylight Time on 21 November 2017.

**Corporate Representatives** 

For a corporate representative to vote, they will require a Certificate of Appointment of Corporate

Representative executed in accordance with the Corporations Act.

Voting

On a show of hands, every member present in person or by proxy or by attorney or, in the case of a corporation, by duly appointed representative, shall have one vote and on a poll one vote for every

share held provided that if a member appoints two proxies or two attorneys, neither proxy nor

attorney shall be entitled to vote on a show of hands.

**Proxies** 

A member entitled to attend and vote at the Annual General Meeting may appoint one or two persons to attend and vote at the meeting as the member's proxy. If you wish to appoint a second

proxy you will need to complete a second form. Link Market Services will provide additional proxy

forms upon request.

A proxy need not be a member. If two proxies are appointed, each proxy must be appointed to

represent a specified proportion of the member's voting rights. If the vote split is not specified, it is

deemed to be equally divided between the two proxies.

To be effective, proxy forms must be received by the registry:

In person: Link Market Services Limited

1A Homebush Bay Drive

Rhodes NSW 2138

By mail Mint Payments Limited

(reply paid envelope enclosed): C/- Link Market Services Limited

Locked Bag A14

Sydney South NSW 1235

Australia

By fax: Link Market Services

+61 2 9287 0309

By no later than 3:00 pm Australian Eastern Daylight Time on 21 November 2017.

You may submit your proxy form online at www.linkmarketservices.com.au. You will need your Securityholder Reference Number (SRN) or Holder Identification Number (HIN) which is printed on the attached proxy form.

Shareholders and their proxies should note that new sections 250BB and 250BC of the Corporations Act apply to voting by proxy. In particular:

- (a) the proxy need not vote on a show of hands, but if the proxy does so, the proxy must vote as directed;
- (b) if the proxy has 2 or more appointments that specify different ways to vote on the resolution, the proxy must not vote on a show of hands; and
- (c) if the proxy is the chair of the meeting at which the resolution is voted on, the proxy must vote on a poll and must vote as directed; and
- (d) if the proxy is not the chair, the proxy need not vote on a poll, but if the proxy does so, the proxy must vote as directed.

If a proxy is also a member, this subsection does not affect the way that the person can cast any votes they hold as a member.

If an appointment of a proxy specifies the way the proxy is to vote on a particular resolution and

- (a) the appointed proxy is not the chair of the meeting;
- (b) at the meeting, a poll is duly demanded on the resolution and either of the following applies:
  - (i) the proxy is not recorded as attending the meeting;
  - (ii) the proxy does not vote on the resolution,

the chair of the meeting is taken, before voting on the resolution closes, to have been appointed as the proxy for the purposes of voting on the resolution at the meeting.

ACN 122 043 029

### **LODGE YOUR VOTE**

ONLINE

www.linkmarketservices.com.au



BY MAIL

Mint Payments Limited C/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Australia



BY FAX

+61 2 9287 0309



**BY HAND** 

Link Market Services Limited 1A Homebush Bay Drive, Rhodes NSW 2138



**ALL ENQUIRIES TO** 

Telephone: +61 1300 554 474



X9999999999

# **PROXY FORM**

I/We being a member(s) of Mint Payments Limited and entitled to attend and vote hereby appoint:

### APPOINT A PROXY

the Chairman of the Meeting (mark box)

**OR** if you are **NOT** appointing the Chairman of the Meeting as your proxy, please write the name of the person or body corporate you are appointing as your proxy

or failing the person or body corporate named, or if no person or body corporate is named, the Chairman of the Meeting, as my/our proxy to act on my/our behalf (including to vote in accordance with the following directions or, if no directions have been given and to the extent permitted by the law, as the proxy sees fit) at the Annual General Meeting of the Company to be held at 3:00pm on Thursday, 23 November 2017 at Royal Automobile Club of Australia, 89 Macquarie Street, Sydney NSW 2000 (the Meeting) and at any postponement or adjournment of the Meeting.

**Important for Resolution 1:** If the Chairman of the Meeting is your proxy, either by appointment or by default, and you have not indicated your voting intention below, you expressly authorise the Chairman of the Meeting to exercise the proxy in respect of Resolution 1, even though the Resolution is connected directly or indirectly with the remuneration of a member of the Company's Key Management Personnel (**KMP**).

The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business.

# **VOTING DIRECTIONS**

Proxies will only be valid and accepted by the Company if they are signed and received no later than 48 hours before the Meeting. Please read the voting instructions overleaf before marking any boxes with an  $\boxtimes$ 

### Resolutions

For Against Abstain

- 1 Adoption of Remuneration Report
- 2 Re-election of Mr Andrew Teoh
- 3 Appointment of Auditor





\* If you mark the Abstain box for a particular Item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in computing the required majority on a poll.

# SIGNATURE OF SHAREHOLDERS – THIS MUST BE COMPLETED

Shareholder 1 (Individual)

Joint Shareholder 2 (Individual)

Joint Shareholder 3 (Individual)

Sc

Sole Director and Sole Company Secretary

Director/Company Secretary (Delete one)

Director

This form should be signed by the shareholder. If a joint holding, either shareholder may sign. If signed by the shareholder's attorney, the power of attorney must have been previously noted by the registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the *Corporations Act 2001* (Cth).

# **HOW TO COMPLETE THIS SHAREHOLDER PROXY FORM**

### YOUR NAME AND ADDRESS

This is your name and address as it appears on the Company's share register. If this information is incorrect, please make the correction on the form. Shareholders sponsored by a broker should advise their broker of any changes. Please note: you cannot change ownership of your shares using this form.

### APPOINTMENT OF PROXY

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box in Step 1. If you wish to appoint someone other than the Chairman of the Meeting as your proxy, please write the name of that individual or body corporate in Step 1. A proxy need not be a shareholder of the Company.

### **DEFAULT TO CHAIRMAN OF THE MEETING**

Any directed proxies that are not voted on a poll at the Meeting will default to the Chairman of the Meeting, who is required to vote those proxies as directed. Any undirected proxies that default to the Chairman of the Meeting will be voted according to the instructions set out in this Proxy Form, including where the Resolution is connected directly or indirectly with the remuneration of KMP.

### **VOTES ON ITEMS OF BUSINESS - PROXY APPOINTMENT**

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. All your shares will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of shares you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on the items of business, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

#### APPOINTMENT OF A SECOND PROXY

You are entitled to appoint up to two persons as proxies to attend the Meeting and vote on a poll. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by telephoning the Company's share registry or you may copy this form and return them both together.

To appoint a second proxy you must:

- (a) on each of the first Proxy Form and the second Proxy Form state the percentage of your voting rights or number of shares applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded; and
- (b) return both forms together.

### SIGNING INSTRUCTIONS

You must sign this form as follows in the spaces provided:

Individual: where the holding is in one name, the holder must sign.

**Joint Holding:** where the holding is in more than one name, either shareholder may sign.

**Power of Attorney:** to sign under Power of Attorney, you must lodge the Power of Attorney with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the *Corporations Act 2001*) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

# **CORPORATE REPRESENTATIVES**

If a representative of the corporation is to attend the Meeting the appropriate "Certificate of Appointment of Corporate Representative" should be produced prior to admission in accordance with the Notice of Meeting. A form of the certificate may be obtained from the Company's share registry or online at www.linkmarketservices.com.au.

### **LODGEMENT OF A PROXY FORM**

This Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below by **3:00pm on Tuesday, 21 November 2017,** being not later than 48 hours before the commencement of the Meeting. Any Proxy Form received after that time will not be valid for the scheduled Meeting.

Proxy Forms may be lodged using the reply paid envelope or:



#### **ONLINE**

#### www.linkmarketservices.com.au

Login to the Link website using the holding details as shown on the Proxy Form. Select 'Voting' and follow the prompts to lodge your vote. To use the online lodgement facility, shareholders will need their "Holder Identifier" (Securityholder Reference Number (SRN) or Holder Identification Number (HIN) as shown on the front of the Proxy Form).



### **BY MAIL**

Mint Payments Limited C/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Australia



### BY FAX

+61 2 9287 0309



#### **BY HAND**

delivering it to Link Market Services Limited\*
1A Homebush Bay Drive
Rhodes NSW 2138

\* During business hours (Monday to Friday, 9:00am-5:00pm)